

TES Association Proxy Instructions

GENERAL INFORMATION:

Proxies allow you to participate in an election when you're not able to be present. As a TES Member, you have a voice and a very powerful one at that. Proxies allow your voice to be heard even when you can't be at our Annual Membership Meeting! If you submit a proxy and end up attending, don't worry as your proxy will be returned to you and you can participate in the voting that evening.

You can submit the following types of proxy:

Restricted Proxy - Count you as present, but abstain from all motions. This gives the organization permission to conduct business by counting you towards quorum (for us this means 10% of our membership or 100 people). If we do not have this minimum number of people, we can't do anything at the meeting.

Unlimited Proxy - Appoints a member (named by you) to vote on your behalf on all motions however they feel is best.

Limited Proxy - Appoints a member (named by you) to vote on your behalf ONLY according to your instructions and for the motions you list on the Proxy form.

DIRECTIONS

Fill out the top portion of the form on the next page with your scene name & your membership number (contact Membership@tes.org with questions). Each TES member in a couple/family must fill out a separate proxy. This proxy will be retained by the Secretary for a period of ninety (90) days after the adjournment of the last Membership Meeting for which it has been executed, or longer if required by law. Proxy forms may be downloaded from www.tes.org. All proxies must be received 72 hours before any Membership Meeting for which they are valid. In the event multiple proxies are submitted, the one with the latest date will be valid.

Check (or "X") one or more membership meeting dates that this proxy is to be valid for. A proxy may be changed or withdrawn by mail 72 hours before any membership meeting or by attending the meeting in person. You may also present your proxy in person at the Membership Meeting (if one is held in person). If you have selected Limited or Unlimited Proxy, fill in the name of the person to whom you assign your proxy. Sign & date the proxy form at the bottom with your legal name. We take your privacy very seriously and will protect this information.

To submit your proxy you can do so via email or conventional mail.

1. Email a signed copy of this document to Secretary@tes.org and Membership@tes.org from the email address you used to register for membership.
2. You can mail a physical copy of this proxy form to:

TES, 697 3rd Avenue #402, New York, NY 10017
Att: Membership Meeting

Please put your return address and membership number on the upper left corner of the envelope.

TES Proxy Form

TES Association Proxy Form for Membership Meetings

TES Annual Membership Meeting, October 28, 2025.

Check (or "X") all meeting dates for which this proxy is given.

I, _____, Membership Number: _____, do hereby: (Choose only one of the following)

Restricted Proxy: [] - I appoint the Secretary to count me as Present but abstain from voting on all motions. *(To be used for quorum purposes only.)*

Unlimited Proxy: [] - I appoint _____ to act as my proxy and vote as they see fit on my behalf on all motions.

Limited Proxy: [] - Appoint _____ to act as my proxy and vote on my behalf only on the following motions (cross out unused lines):

1. _____.

2. _____

3. _____

4. _____

Signature: _____ Date: _____